

# Pioneer RESA Registration Instructions

Go to <https://fcweb.pioneerresa.org>

**Pioneer RESA**

HOME  
COURSE CATALOG  
COURSE HISTORY  
PENDING COURSES  
PENDING EVALUATIONS

Email Address: Password: [Forgot Password?](#) [Create Account](#)

**Welcome to Pioneer RESA**

Ascriptica™ is a comprehensive tool allowing schools and districts to coordinate course offerings and tracking of professional development achievement for any size school or district.

You may browse our course catalog by date, department, category, or job description. For further details on each course, simply click on the course title. An account is required to register for any course.

Login to your account to begin the journey of self-enhancement.

- Find and Register for courses
- View Past Courses
- View Current Courses
- Complete a Course Evaluation

Ascriptica 5.23.03  
Copyright © Aptiris. All Rights Reserved.  
[Course Catalog](#) [Course History](#) [Pending Courses](#) [Pending Evaluations](#)



**Pioneer RESA**

HOME  
COURSE CATALOG  
COURSE HISTORY  
PENDING COURSES  
PENDING EVALUATIONS

Email Address: Password: [Forgot Password?](#) [Create Account](#)

**Create New Account:**

First Name: \*   
Last Name: \*   
Email Address: \*   
Password: \*   
Telephone:   
Address 1:   
Address 2:   
City:   
State: (Select)   
Zip:   
D O B:     
District: \* (Select)   
School: \* (Select)   
Position: \* (Select)

Fields marked with \* are mandatory

Ascriptica 5.23.03  
Copyright © Aptiris. All Rights Reserved.  
[Course Catalog](#) [Course History](#) [Pending Courses](#) [Pending Evaluations](#)

Enter all required information. Please include **address** and **SSN** if you are registering for a class that earns PLUs.

**\*STOP\***

Make sure you have entered a working email address so you can be sure to receive all of your course related correspondence.

First Name: \*   
Last Name: \*   
Email Address: \*   
Password: \*

**Pioneer RESA**

**PIONEER RESA**

- HOME
- COURSE CATALOG
- COURSE HISTORY
- PENDING COURSES
- PENDING EVALUATIONS

Email Address: \_\_\_\_\_ Password: \_\_\_\_\_ [Login](#) [Forgot Password?](#) [Create Account](#)

**Create New Account:**

First Name: \*  Telephone:   
 Last Name: \*  Address 1:   
 Email Address: \*  Address 2:   
 Password: \*  City:   
 D O B:    State:   
 SSN:    Zip:   
 District: \*   
 School: \*   
 Position: \*

Fields marked with \* are mandatory

Ascriptica 5.23.03  
Copyright © Aptiris. All Rights Reserved.  
[Course Catalog](#) [Course History](#) [Pending Courses](#) [Pending Evaluations](#)

Click "Submit" (when you have verified all of your information).

You will see the message "Registration Complete"

**Pioneer RESA**

**PIONEER RESA**

- HOME
- COURSE CATALOG
- COURSE HISTORY
- PENDING COURSES
- PENDING EVALUATIONS

[Logout](#) [Manage Account](#)

**Registration Complete**

Please click here to continue

Ascriptica 5.23.03  
Copyright © Aptiris. All Rights Reserved.

Your screen will open to the Search Courses window.

Choose the appropriate category and method of delivery (don't choose anything at all, if you want to see all courses)

Select PL (Professional Learning)

**\*STOP\***  
 Default "From" date is today's date; default "to" date is 90 days out. Change "to" date to find courses that end later.

Click on the title of the course for which you would like to register

No.	Course Title	Start Date	End Date	Start Time	End Time	Avail Seats	Location
415	Reading Endorsement - Foundations of Teaching Reading in a Pluralistic Society (Union County)	May 5 2009	Jun 30 2009	03:30 PM	03:30 PM	25	Union County Middle School
	Reading Endorsement - Teaching Reading & Writing in the Content Area, (Union County)	Aug 11 2009	Oct 8 2009	03:30 PM	03:30 PM	25	Union County Middle School
417	Reading Endorsement -Assessment, Diagnosis and Evaluation (Union County)	Oct 20 2009	Dec 8 2009	03:30 PM	03:30 PM	25	Union County Middle School

The full information screen will appear.

Registration

Registration DeadLine: Sat, Aug 08, 2009

Withdrawal DeadLine: Thu, Aug 06, 2009

Cost: 75

Start Date: Tue, Aug 11, 2009

End Date: Thu, Oct 08, 2009

Class Number: 416

Current Size: 0

Wait List: 0

Max Size: 25

PLUs: 5

Classroom Hrs: 50

NonClassroom Hrs: 0

Location: Media Center

Contact Tel: 706 - 865 - 2141 Ext: 225

Contact Email: dfitzpatrick@pioneerresa.org

Instructor: Robin Smith

Register

Click Register

It will ask if you have any special needs and if you are sure you want to register for the selected course. At the Payment Details page:

Payment Details

Bill To:

PO Number

Click "Confirm"

Select "School" **only** if we are to bill your School **NOT your system**. Select self if you are responsible for the payment.

Registration

Registration | Details | Dates | Course Catalog

Search

5-5-2009 to 12-3-2009

Registration complete. Confirmation has been sent to your mailbox.

[ALL] Type: [ALL]  Date Range  Month/Year

[ALL] District: [ALL] From: May 5 2009

[ALL] To: Dec 3 2009

Page: 30

No.	Course Title	Start Date	End Date	Start Time	End Time	Avail Seats	Location
<input type="checkbox"/> 135	Literature Links	06/11/2009	06/12/2009	09:00 AM	09:00 AM	16	Pioneer RESA
<input type="checkbox"/> 238	GACE ASSESSMENT	05/15/2009	05/15/2009	10:00 AM	10:00 AM	0	Pioneer RESA

Congratulations! **But wait!!** A confirmation has been sent to your email address. READ THE EMAIL. A **signed** paper copy of the email may be required for our files.