STANDARD PROCESS

CONFIDENTIAL GTOI OBSERVATION RECORD: STANDARD FORM

(Refer to back for instructions)

Teacher's Name _____ System _____ School _____

Teacher's System State Code	Teacher's School State Code	Last 4 Digits Teacher SSN	Last 4 Digits Observer SSN	Date MO	Date DAY	Date YR	Observation Number	Beginning Time: _____ Ending Time: _____	Total Minutes	Lesson Segment (Circle One) B M E O

Focus of Lesson: _____

	MARK SCORES FOR EACH DIMENSION			
TEACHING TASK I: PROVIDES INSTRUCTION Comments:	A. Instructional Level	NI	S	
	B. Content Development			
	1. Teacher-Focused	NI	S	
	and/or	and/or		
	2. Student-Focused	NI	S	
	C. Building for Transfer	NI	S	NA
TEACHING TASK II: ASSESSES AND ENCOURAGES STUDENT PROGRESS Comments:	A. Promoting Engagement	NI	S	
	B. Monitoring Progress	NI	S	
	C. Responding to Student Performance	NI	S	
	D. Supporting Students	NI	S	
TEACHING TASK III: MANAGES THE LEARNING ENVIRONMENT Comments:	A. Use of Time	NI	S	
	B. Physical Setting	NI	S	
	C. Appropriate Behavior	NI	S	

(SIGNATURES)

OBSERVER: _____ DATE _____ POSITION: _____

TEACHER: _____ DATE _____

Sign and return copy to principal's office. Signature acknowledges receipt of form, not necessarily concurrence. Written comments may be provided and/or attached. Initial and date here if comments are attached. _____

Teacher's Comments: _____

Revised 93/94