

# Online Teaching Certificate Endorsement Eligibility Form (Page 1 of 2)

Candidate's Name \_\_\_\_\_ SS# \_\_\_\_\_

School System \_\_\_\_\_ School \_\_\_\_\_ Phone # \_\_\_\_\_

The above teacher has registered as a participant in the Online Teaching Endorsement program. The state of Georgia requires each candidate seeking Online Endorsement certification to verify compliance with all eligibility criteria before entering the program.

## Please complete the following form

### 1. Human Resources Director or Professional Learning Director

To assure the prerequisite professional certification and experience, please verify that the above candidate for the Online Teaching Endorsement Program holds a valid, renewable Georgia teaching or technical specialist certificate and has demonstrated satisfactory job performance for the past three years.

\_\_\_\_\_  
(Signature) (Title) (Date)

### 2. Supervising Administrator or Building-Level Principal

To assure success as a candidate in the Online Teaching Endorsement Program and as an online teacher, please verify that the above candidate exemplifies the following research based personal and professional characteristics and practices:

- Demonstrates the effective and pervasive use of 21<sup>st</sup> century technologies that include modern information, communication, and learning tools
- Is viewed as a technology leader by his or her peers
- Is an effective communicator, verbally and in writing
- Strives for personal excellence and high achievement
- Conveys verbally and non-verbally a positive enthusiasm for teaching, learning, and for the well being of students
- Is energetic, enthusiastic, and positive towards self and others
- Models professional and ethical attitudes and behaviors.

\_\_\_\_\_  
(Signature) (Title) (Date)



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## Standards

### 1.0000 Content Knowledge, Skills, and Concepts for Instructional Technology

**1.1000** The program shall insure that the candidate possesses knowledge, skills, and understanding of concepts related to technology (as described in the ISTE National Educational Technology Standards for Teachers) as well as competency in technology specific to an online learning environment.

### 2.0000 Online Teaching and Learning Methodology, Management, Knowledge, Skills, and Dispositions

**2.1000** The program shall prepare candidates to plan, design, and incorporate strategies to encourage active learning, interaction, participation and collaboration in the online environment.

**2.2000** The program shall prepare candidates to proactively lead an online classroom in a manner that enhances the likelihood of student success, through regular feedback, prompt responses to student questions and concerns, and clear expectations.

**2.3000** The program shall prepare candidates to model and encourage legal, ethical, safe and healthy behavior in an online environment.

**2.4000** The program shall enable the candidate to fully experience online learning from the perspective of an online student.

**2.5000** The program shall prepare candidates to develop and deliver assessments, projects, and assignments which meet learning goals and assess learning progress by measuring student achievement of learning goals.

**2.6000** The program shall prepare candidates to be responsive to special education and cultural differences among students in the online classroom, and to encourage intercultural interaction and inclusive learning.

### 3.0000 Effective Online Assessment of Teachers, Students and Course Content

**3.1000** The program shall require demonstrated competence in creating and implementing assessments in online learning environments in ways that assure validity and reliability of instruments and procedures.

**3.2000** The program shall require demonstration of effective strategies enabling students' to complete self and peer assessments as they fulfill course requirements.

**3.3000** The program shall require demonstrated competence in using data and findings from assessment to modify instructional methods and guide student learning.

### 3. Online Endorsement Certification Candidate

To assure the success of the Online Endorsement program and your success as a candidate, please verify that you have read the Online Endorsement Program Handbook, that you understand the program expectations and requirements, and that you uphold the above Online Endorsement program standards.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)



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